


BARRY
MATHENY/CORRECTIONS
10/03/2011 05:11 PM

To GERALD STARKS/CORRECTIONS@CORRECTIONS,
GENIE POWERS/CORRECTIONS@CORRECTIONS,
LOUIS
cc JEFFREY
GASPARD/ALD/PNP/CORRECTIONS@CORRECTIONS,
DENNIS
bcc
Subject Fw: ATS

History:  This message has been replied to.

We have amended the policy to now include probation violators and would ask that you get with your respective Judges at your earliest convenience to make them aware of this alternative program. In addition, we are in the process of amending #7 on the attached checklist to read as: Does the offender have less than 6 months remaining on supervision? In the interim, please make this change noted. In addition I would ask that you look at all technical violators, even those who have been through Act 402, Revocation Center, Substance Abuse Treatment, etc. and see if can get some offenders into this program. Thanks and if you have any questions, let me know .

----- Forwarded by BARRY MATHENY/CORRECTIONS on 10/03/2011 04:56 PM -----



JAN
RODRIGUE/CORRECTIONS
10/03/2011 04:55 PM

To BARRY MATHENY/CORRECTIONS@CORRECTIONS
cc
Subject ATS

----- Forwarded by JAN RODRIGUE/CORRECTIONS on 10/03/2011 04:54 PM -----

DIVISION OF PROBATION AND PAROLE/ADULT POLICY STATEMENT

Policy: ATS The Academy of Training Services	Number: PRO828
Effective Date: Approved:	Page of
Date of Review:	By:
References: Department Reg B-01-005	

STATUS: ROUGH DRAFT

1. **AUTHORITY:**

Director of the Division of Probation and Parole.

2. PURPOSE:

To establish guidelines and procedures for the implementation of a transitional work pilot program at (ATS) The Academy of Training Skills for selected probationers or parolees charged with technical violations in lieu of revocation.

ATS is in compliance with Department Regulation B-01-005, Standard Operating Procedures for Judicial Agency Referral Residential Facility and has been certified by the Department of Corrections to accept offenders into their program.

ATS is a privately owned 200 bed Transitional Work Program located in Lacassine, Louisiana that in addition to providing jobs, also provides training in various industrial trades and, behavior modification. It also provides life skill classes, AA/NA meetings and GED classes. Substantial savings are possible without compromising public safety by diverting a relatively small percentage of these offenders to a six month transitional work program and returning them to supervision after successfully completing this program. Those offenders failing to successfully complete this program may be revoked and incarcerated by the appropriate authority.

This program will have three goals:

A. To provide employment, educational opportunities, job training courses in a wide variety of fields, substance abuse treatment, behavior modification counseling, and access to faith-based counseling and ministries to reduce the chance of recidivism.

B. To provide a safe alternative to incarceration for certain technical violators, without compromising public safety.

C. To create savings for the state by reducing the cost of incarcerating selected probation and parole technical violators.

ATS' contact information:
21089 South Frontage Road,
Lacassine, Louisiana 70650
Phone number: 337-366-9976
Fax number: 337-588-4179
Contact: Kelvin Smith ksmithats@gmail.com

3. APPLICABILITY:

All personnel of the Division of Probation and Parole.

4. DEFINITIONS:

TECHNICAL VIOLATIONS - All violations of the conditions of probation and parole except those resulting in pending charges or felony convictions.

5. POLICY:

- A. It is the policy of this Division to develop and implement a transitional work pilot program for selected probation and parole technical violators. As a safe and cost effective alternative to revocation and traditional imprisonment, the six month program will provide employment, educational opportunities, job training courses in a wide variety of fields, substance abuse and behavior modification counseling, as well as access to faith-based counseling and ministries.

Technical violators placed in the ATS Program will not be allowed to work out of state.

Rules and regulations for the development, implementation and administration of this program will be as set forth in this policy.

6. PROCEDURES:

- A. Eligible and suitable offenders will be identified and screened for participation in the program during the violation process for parolees. Every technical violator must be screened by their supervising officer and supervisor using the attached ATS checklist to determine the offender's eligibility and suitability for participation in this program.

B. ELIGIBILITY - All technical violators will be eligible for participation in this program except:

1. A violator with pending charge(s), detainer(s), or active warrant(s).
2. A violator currently on supervision for a crime of violence as defined by Louisiana Revised Statutes.
3. A violator convicted of a sex offense as defined by Louisiana Revised Statutes.
4. A violator with physical or mental health problems that will prevent them from participating in the program.
5. A violator with any current or prior escape convictions.
6. A violator that has been removed from a Transitional Work Program for any disciplinary reasons.
7. A violator with less than six (6) months remaining on supervision.

C. OFFENDER PARTICIPATION FOR PAROLEES

1. The violator must agree to this placement and waive his rights to a Preliminary Hearing and Final Revocation Hearing by selecting the appropriate options on the Notice of Preliminary Hearing.
2. The violator must sign the In Lieu of Revocation Substance Abuse/ Work Release Waiver Form (ILR SAB/WR Waiver Form).
3. The officer must submit a Violation Report recommending for placement in the ATS program to Headquarters with the following attachments:

- a) ATS Checklist including officer/district contract information
- b) ILR SAB/WR Waiver Form
- c) Notice of Preliminary Hearing

This recommendation would be based in part on the Division's determination that the offender has the potential to successfully complete this program and this program would be of substantial benefit to the offender in successfully completing the remaining term of their supervision.

- 4. The violator must be ordered to participate in the program by the Parole Board for parolees.
- 5. ATS will notify the supervising officer/district of the offender's arrival.
- 6. The district will need to update CAJUN with offender's location and date of transfer.
- 7. ATS will send monthly progress reports and notify the district of offender's completion or removal from the program.
- 8. The district will need to update CAJUN with the offender's completion or removal from the program.
- 9. Upon successful completion, ATS will transport the offender back to the parish of residency and the offender will be returned to supervision. If an offender is removed from the program prior to completion, ATS will transport the offender back to the parish jail. The officer will review the reasons for his removal and submit a violation report with an appropriate recommendation.

D. OFFENDER PARTICIPATION FOR PROBATIONERS

- 1. Once an offender has been identified and successfully screened for eligibility for this program, the officer is to determine if the offender is willing to participate in this program if placed there by the Court. The offender is to be informed that they must successfully complete all requirements of the program to avoid possible revocation and traditional incarceration.
- 2. The supervising officer will then request the sentencing judge to add a special condition of probation at the revocation hearing, requiring the offender to enter and successfully complete the requirements of this program. Failure to successfully complete this program would result in the offender being returned to the court and his probation possibly being revoked.
- 3. The officer must fax the following attachments directly to ATS:
 - a) ATS Checklist including the location of the offender and the contact information of the supervising officer/district
 - b) Court Order stating the offender must complete the ATS program
- 4. ATS will notify the supervising officer/district of the offender's arrival.
- 5. The district will need to update CAJUN with offender's location and date of transfer.
- 6. ATS will send monthly progress reports and notify the district of offender's completion or removal from the program.
- 7. The district will need to update CAJUN with the offender's completion or removal from

the program.